



**BUSINESS EQUIPMENT PURCHASED DURING THE YEAR:**

Date Purchased	Description	Cost

**CHECK LIST:**

- Make sure all names are exactly as they appear on the social security cards.
- Subtotal all your receipts and write them in under the appropriate categories.
- Bring all W-2s and 1099s with you.
- If you sold any stocks, bring in all information, including date and price of purchase and sale.
- Make sure Social Security numbers are included for all children (dependents).
- Fill out the following:

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: home \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

email: \_\_\_\_\_

prepared by:

**H.N.R. CLARK**

4444 Riverside Drive | ste 304 | Burbank, CA 91505

tel 818.848.5858 | fax 818.848.5832 | hnrclark.com

FOR OFFICE USE ONLY:

ESTIMATED FED REFUND \$ \_\_\_\_\_ ESTIMATED STATE REFUND \$ \_\_\_\_\_