

BUSINESS EQUIPMENT PURCHASED DURING THE YEAR:

Date Purchased	Description	Cost

CHECK LIST:

- Make sure all names are exactly as they appear on the social security cards.
- Subtotal all your receipts and write them in under the appropriate categories.
- Bring all W-2s and 1099s with you.
- If you sold any stocks, bring in all information, including date and price of purchase and sale.
- Make sure Social Security numbers are included for all children (dependents).
- Fill out the following:

Address: _____

City _____ State _____ Zip _____

Phone: home _____ work _____ cell _____

email: _____

prepared by:

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FOR OFFICE USE ONLY:

ESTIMATED FED REFUND \$ _____ ESTIMATED STATE REFUND \$ _____